



2008 Services & Fees

Administrative Services	Varies by job
Perform routine administrative duties (i.e. billing, communications, meeting minutes, Etc.) on a contractual basis.	
Advertisement Design	
Ad design (per column inch)	\$ 5
Announcements & Invitations	
Design (per hour)	\$ 30
<ul style="list-style-type: none">• Electronic file provided for printer (as needed)• Supplies and postage for printing billed at cost (as needed)	
Brochure Design	
3-Panel design/layout	\$500
<ul style="list-style-type: none">• Content and graphics shall be provided by the client• Electronic files prepared and delivered to printer	
Additional panels	\$120
Logo Design	
Full color logo design	\$300
Press Releases	
Write full press release	\$100
<ul style="list-style-type: none">• Basic content information provided by client• Maximum 30 copies printed and mailed or Emailed• Postage not included	
Website Design*	
HTML site design and layout	\$600
<ul style="list-style-type: none">• Content and graphics shall be provided by the client• Maximum of 10 pages	
Each additional HTML page	\$ 30
Website content development and editing (per hour)	\$ 30
Catalog/Shopping cart setup (1- 50 items)	\$300
Catalog/Shopping cart setup (51- 100 items)	\$400
Catalog/Shopping cart setup (100+ items)	\$500
Website Maintenance	
Quarterly maintenance agreement	\$ 60
<ul style="list-style-type: none">• Includes basic text and graphic updates provided by the client• Available only on sites created by CH Design• 10% discount available for 12-month prepayment	
Website Hosting	
Basic HTML hosting setup fee	\$ 45
<ul style="list-style-type: none">• Web hosting is available through CH Design or client may choose their own qualified web host. All respective hosting fees paid by client directly to host.• Includes securing domain name. All respective annual fees for domain name registration must be paid by the client directly to the host.	
Catalog/Shopping Cart host setup fee	\$ 45

**Other services not listed may be provided at a cost agreed upon by CH Design and the client.*